



DESCRIPTION OF THE ROOM

Room number:.....(see contract)
 Name student:.....
 Date:.....

This room description has to be returned within 14 days on the following address:
 Group Globiss, Naamsestraat 9 – 3000 LEUVEN

How do I have to fill in the columns?

* You only have to fill in the things that are actually in your room. So no common spaces.

Fill in one of the numbers in the column titled 'Condition':

- 1 = new or almost new
- 2 = in very good condition
- 3 = some marks of damage
- 4 = bad condition
- 5 = broken, doesn't work anymore
- 6 = not in the room or studio

Description	Amount	Condition (number)	Description of the malfunction
Mailbox			
Phone to open door			
Smoke detector			
Living room			
Door			
Windows			
Curtains			
Floor			
Walls			
Ceiling			
Radiator			
Fridge*			
Lights			
Kitchen*			
Floor			
Ceiling			

Walls			
Cupboards			
Tap			
Cooker			
Bathroom*			
Door			
Floor			
Walls			
Ceiling			
Tap			
Sink			
Alibert (plastic cabine)			
Toilet			
Shower			
Cabine			
Mirror			
DUPLEX*			
Stair			
Walls			
Windows			
Ceiling			
Floor			
Furniture			
Desk			
Chair			
Bookshelf			
Wardrobe			
Bed			
Bed bottom			

Meter stand electricity (you can find this in the hallway or the basement)

General remarks

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Date:

Signature (read and approved)